



# Markham Stouffville Hospital

## Board of Directors

### Executive Summary

### September 28, 2017

Mr. Thomas Barlow, Chair, called the meeting to order at 5:30 p.m. on September 28, 2017.

#### EMERGING ISSUES

##### **Humber ALC**

Mr. Drew Gerrard, Ms. Jo-anne Marr and Ms. Barbara Steed provided an update regarding the proposed Alternate Level of Care (ALC) beds at the Humber River Hospital, Finch Site. The Central Local Health Integration Network (LHIN) Hospitals have developed a plan for restorative care beds which will provide more capacity for acute patients in each of their facilities. Markham Stouffville Hospital (MSH) will lease and operate a 30-bed unit within the facility. MSH will obtain occupancy in late February or early March 2018. The proposal is still pending Ministry of Health and Long-Term Care approval.

The board approved the management's recommendation to open 30 beds at Humber River Hospital, Finch Site.

##### **Port Perry Fire – Impact at Uxbridge**

Ms. Marr informed the board that there has been a 15-30% increase in activity levels at the Uxbridge site since the Port Perry Hospital closed due to fire. The increases have been mainly in the emergency and diagnostic departments. Additional expenses are being incurred as a result of the increased activity.

#### APPROVAL OF CONSENT AGENDA

The Board approved the following items contained in Consent Agenda in a single vote:

- Approval of September 28, 2017 Agenda
- Regular Board Minutes - June 22, 2017
- Special Board Meeting Minutes – June 22, 2017
- Financials YTD ending July 31, 2017
- Balanced Scorecard YTD ending June 30, 2017
- Practice Report YTD ending June 30, 2017
- Board Work Plan
- Strategy Report
- CEO Report

The board also received for information the following:

- Finance and Audit Committee Minutes – September 20, 2017
- Governance Committee Minutes – July 14, 2017
- Governance Committee Minutes – September 13, 2017
- Human Resources Committee Minutes – August 23, 2017
- Human Resources Committee Minutes – September 18, 2017
- Quality Committee Minutes – September 14, 2017

## STRATEGY UPDATE

Ms. Jo-anne Marr provided an update on the VIP Strategy and the hospital's financial position.

She also highlighted the following:

- Kids Health Alliance - MSH is the first community hospital to join this alliance made up of founding members – Hospital for Sick Children (HSC), Holland Bloorview and the Children's Hospital of Eastern Ontario (CHEO).
- Shared Health Information Network Exchange (*SHINE*) *Partnership* - Markham Stouffville Hospital, Southlake Regional Health Centre and Stevenson Memorial Hospital.
- *Sunnybrook Partnership* - Partnership agreements include ethics, medical 2<sup>nd</sup> opinion/consultation and repatriation.
- *Community Engagement* – Examples included vibrant councils and venues at both Uxbridge and Markham Sites that provide advice and guidance regarding activities and program planning.

She also provided feedback on engagement sessions regarding the development of hospital values: compassion, respect, commitment, courage and trust. In the coming months leaders will engage in conversations with respect to these values inside the organization and with our community.

## BOARD COMMITTEE REPORTS

### Finance & Audit Committee

Mr. Bob Nicholson provided an update on the following:

#### **Uxbridge – Code Grey – Water Main Leak**

A water main leak took place at the Uxbridge site. Mitigation strategies were put into place to provide water for handwashing, fire suppression and drinking water. The leak was found and repaired.

Plans have been initiated to add new water main as a new feed to the Uxbridge Hospital. Markham Stouffville Hospital (MSH) has notified the Ministry of Long Term Care (MOHLTC) of the infrastructure issue and will be submitting a proposal for small project funding to address infrastructure needs.

#### **Cornell Cost Sharing Agreement**

The Cost Sharing Agreement (CSA) pertains to the sharing of land and infrastructure cost associated with the development of property located in the City of Markham, specifically within the Cornell Lands. Through the CSA, MSH would be responsible for a portion of the costs within Cornell. One of these costs is Russell Woods Avenue located to the south of the hospital will be extended to accommodate a York Region Transit terminal.

The board unanimously approved the following:

- Recommendation to early repay the \$9,572,383 outstanding balance as of Sept 28/17 from the medical office buildings (no-one would understand the acronyms loans).

- Capital grant submission to the Regional Municipality of York for the period April 1, 2016 to March 31, 2017.
- Management's recommendation to sign a data centre agreement to support the hospital information system.
- Finance & Audit Committee's recommendation to approve the Shared Health Information Network Exchange (SHINE) Partnership memorandum of understanding

#### Governance Committee Report

Ms. Krista Scaldwell provided an update regarding governance renewal and board policy development. She also informed the board that the hospital will be going through accreditation in September 2018.

The board unanimously approved the following:

- The public posting of the Open Board Agenda and Summary of Proceedings.
- The Medical Advisory Committee minutes be included in the information section of the in-camera agenda.


#### Human Resources Committee Report

Ms. Marcia Mendes-d'Abreu provided an update regarding workplace violence and the possibility of a quality indicator to monitor this work to be implemented in the future. She also provided an overview of the Human Resources indicators on the balanced scorecard and the changes to the Human Resources Committee Terms of Reference.

#### MSH Foundation

Mr. Brad Morris provided an update on the financial results and upcoming events were provided.

The meeting adjourned at 7:30 p.m. on September 28, 2017.

  
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Chair  
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CEO